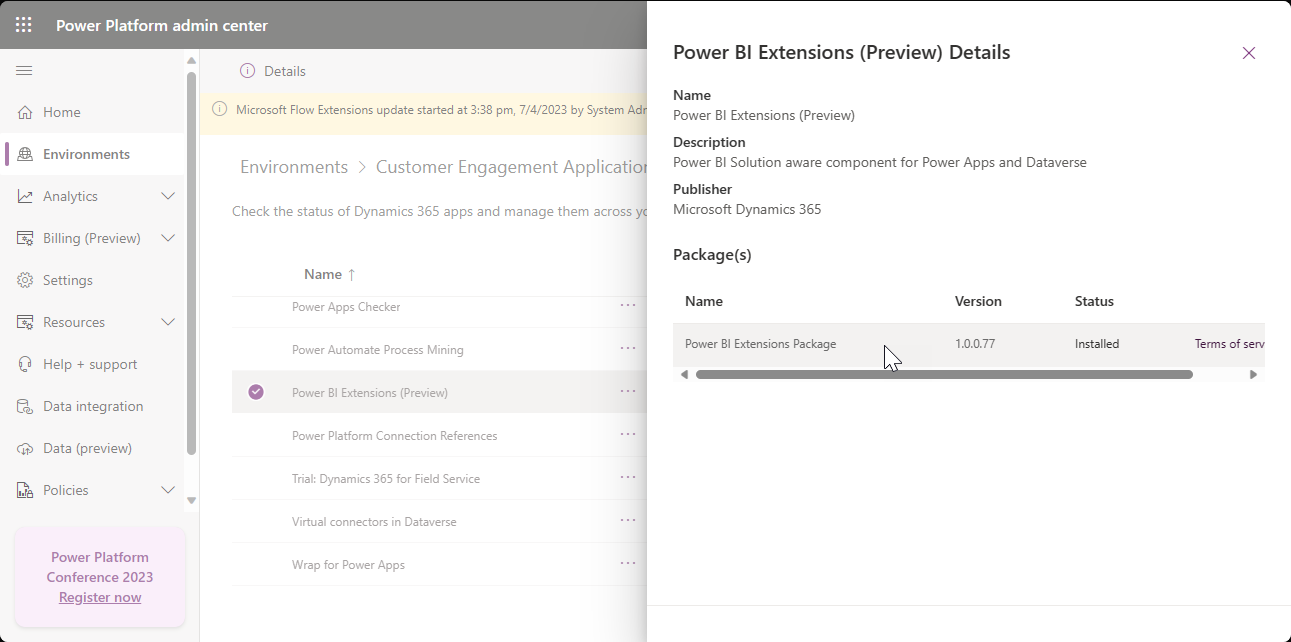
## Ensure the Power BI Extensions are updated

In Power Platform Admin Center, under “Dynamics 365 apps”, check to see that the “Power BI Extensions (Preview) application has been updated to at least 1.0.0.77.   


## Download a copy of the Sales Analytics Demo Solution

## Create Local Copies of the Report and Source Data files

1. Download the example files from the source: <https://github.com/mscottsewell/ContosoBI> (From the “Code” menu choose “Download Zip”  
   Graphical user interface, text

   Description automatically generated
2. Once Downloaded - right click on the file, select ‘Properties’ and then check the ‘unblock’ option and ‘apply’ that change.  
   Graphical user interface, application

   Description automatically generated
3. Right click on the zip file and “extract” it to a temporary folder on your pc. – We’ll make a few changes before publishing it to your instance.
4. You should see these files in the “\ContosoBI-master\Contoso - Sales - Current Release” folder:

## Create a OneDrive ‘Shared Library’

1. Open OneDrive (logged in with your demo admin credentials) – and create a ‘Shared Library’ named “Contoso Analytics”Graphical user interface, text

   Description automatically generated
2. Add your admin, plus any demo user in your environment as a member of this group.
3. Copy the Excel file into that directory. (We’ll copy the PBIX files later)
4. Open the file from One Drive “In App” – (It’s important to open the file from the OneDrive and not from the copy on your desktop.)  
   Graphical user interface, text, application, email

   Description automatically generated
5. With the file open in Excel, click on “File” then “Info” and then “Copy Path”Graphical user interface, website

   Description automatically generated

You’ll need this URL in a moment – so just paste it into somewhere handy such as notepad or in this document and we’ll use it to update our Power BI source.

It will look something like:

https://d365demots00000.sharepoint.com/sites/ContosoAnalytics/Shared%20Documents/Contoso%20-%20Dynamics%20365%20Sales%20Source%20Data.xlsx***?web=1***

We’ll need all ***except*** that last **“?web=1”**

https://d365demots00000.sharepoint.com/sites/ContosoAnalytics/Shared%20Documents/Contoso%20-%20Dynamics%20365%20Sales%20Source%20Data.xlsx